

SURFSIDE QUILTERS GUILD BOARD MEETING MINUTES

September 19, 2023

Seaside Villas Clubhouse - Dana Point, CA

Attendees: Mary Arter, Deanne Meidell, Jeanette Brooks, Debbie Myers, Nancy Pestal, Linda Chiu, Susan Ritschel, Hiroko Moriwaki, Nancy Ota, Vickie Janis, Nancy Northrup, Mary Mulcahey, Del Thomas and Koko, Katy Lillie, Kelly Counseller, Carol Gobrogge, Maggie Bell, Jaine Culbertson, Vivien Hawker, Monica Shafer, Maggie Bell, Charlotte Runyan, Pam Hadfield, Denise Riley.

Called to Order at 10:03 a.m. by Mary Mulcahey, President.

A quorum of officers and standing committee members was verified.

Secretary: Vivien Hawker Approval of August, 2023 Board Meeting Minutes.

Motion to accept: Deanne Meidell. Second: Katy Lillie. No discussion. Motion passed.

REPORTS OF OFFICERS:

PRESIDENT: Mary Mulcahey reported that:

- a: There was a very good turn out at the September meeting and workshop.
- b: She picked up a large donation of fabric and unfinished quilts.
- c: She has had a difficult time finding contact details for the local quilt guild presidents, but will continue to work on contacting them with details of the November Fest.

1ST VP PROGRAMS: Jeanette Brooks reported that:

- a: Rami Kim speaker fees cost \$600 in September.
- b: October 10: Linda Ballard is all organized. She will take 15 in her workshop and charge more for each additional sign ups.
November 14: Lyn Mann is set up for November Fest.
- c: We start to think about whether we will have a November Fest in 2024, depending on how much money we raise in 2023.
- d: We have all our speakers' signed up for 2024-2025. Sarah Goer, who is signed up for February, has additional expenses that add up to a greater total speaker expense (\$2350), than our usual speakers expenses. Mary Mulcahey explained that these expenses are in the budget, and are offset by our savings in July-Shelley Swanland staying with Mary Mulcahey instead of a hotel.

2nd VP MEMBERSHIP: Carol Gobrogge and Kelly Counsellor: Kelly reported that:

a: There were 85 members, 3 guests and 1 new member/renewal at the September meeting, for total attendance of 89. Current total membership is 172. Diane Healey and Jeanne Tavaschi won the door prizes.

ACTION: Kelly to email Mary Mulcahey with the 12 new member details for the New Member Tea. Tea is to be scheduled in February or March 2024 at Maggie Bell's clubhouse.

3rd VP FACILITIES: Charlotte Runyan reported that:

a: The new Philanthropy facility is the Center for Spiritual Living. Mary Mulcahey received the contract to sign. It is only for six months, not for a year as requested. Charlotte has notified Gloria Dei that we will not be using their facility for Philanthropy, only for Workshops and the November Fest.

b: Charlotte requests that members wait for her to open up at St. Andrew's By-the-Sea. We only have the facility from 9.00 a.m. on our guild meeting days. Office staff not be disturbed with requests to open.

ACTION: Deanne Meidell to put request in the newsletter.

SECRETARY: Vivien Hawker: no report.

TREASURER: Nancy Ota (absent):

Approval of August Income & Expense report:

Motion to accept: Jeanette Brooks, Second: Debbie Myers. No discussion. Motion passed.

PARLIAMENTARIAN/PAST PRESIDENT: Debbie Myers reported that:

a: She has been working with Charlotte Runyan on facility insurance, and has found that none of the executive officers' job descriptions in the Bylaws include handling the insurance for our facilities. Presently, SCCQG sends insurance renewal messages to our President, Treasurer, Facilities and the SCCQG representative.

Debbie made a request that an amendment be made to the SQG Bylaws:

Motion that the Bylaws be amended and that insurance responsibilities be added to the job description of the 3rd VP Facilities.

Motion to accept: Debbie Myers, Second: Mary Arter. No discussion. Motion passed.

ACTION: Deanne to put proposed amendment in November's Newsletter.

REPORTS OF STANDING COMMITTEES:

BLOCK OF THE MONTH: Mary Arter distributed the fifth basket pattern for BOM. All the patterns are now on the website.

HOSPITALITY: Jaine Culbertson reported that:
She has ordered the paper supplies for the November Fest and will wash the tablecloths that are in Nancy Ota's garage.

MONTHLY MINI: Katy Lillie reported that:

- a: The September Challenge Mini brought in \$222.
- b: The October mini will be a Halloween pillow donated by Judy Kamman, and a Halloween themed potholder.

NEWSLETTER: Deanne Meidell reported that:

- a: She has asked for articles to be sent in early this month.
- b: She will remove the Board Meeting Minutes and Treasurer's Report from Constant Contact.

NOVEMBER FEST: Susan Ritschel reported that:

- a: The November Fest Committee will meet after the board meeting.
- b: We have 30 opportunity baskets. The bows are made and they are currently working on the descriptions and tags.
- c: We have 27 quilts so far. Vickie is working on tags and photographs. Once all the quilts are turned in Vickie will have an appraisal on which quilts will be in the auction.

ACTION: Jeanette to put a photo collage of the auction quilts on the front page of the November Newsletter

- d: Gloria Dei has 116 parking spots including 5 handicapped spots.
- e: We have about 12 items for the Silent Auction.
- f: Susan requested Philanthropy to make a poster board show casing our guild's Philanthropy outreach.
- g: November Fest program to have a free guest admission coupon to promote Membership.
- h: Set up for November Fest will be Monday, 13 November between 12:00 and 3:00 p.m.

PHILANTHROPY: Linda Chiu and Nancy Pestal reported that:

- a: We will have about 100 kits for recorder sleeves to sew at Philanthropy.

- b: Jeanette Brooks has received \$720 to spend on stocking stuffers for the December Give Back program.
- c: Fabric sales in September brought in \$70.
- d: We need teen quilts for the foster/youth shelters, lap sized quilts for the Meals on Wheels programs and baby quilts for the Marine Baby Shower.
- e: We donated 40 quilts and 40 pillowcases to Maui relief.
- f: We have 136 pillowcases and close to 200 quilts in inventory.

PUBLICITY/SPONSORS: Sharon Whelan (absent) e-mailed report:

- a: Sharon requested that we support our 10 sponsors.
- b: Our monthly guild meetings are posted on Facebook (Thank you, Jeanette) and The Patch online newsletter.
- c: November Fest publicity continues with distribution of flyers to quilt shops/sponsors plus event info sent to Beach Cities President and The Patch.

ACTION: Mary Mulcahey to contact local guild Presidents and SCCQG to post/share the November Fest event with their members.

SCCQG: Del Thomas: no report.

SHOW & TELL: Angela Miller (absent) and Hiroko Moriwaki:

- a: October will feature Fall and Halloween quilts, and finished projects from workshops.

VOLUNTEER COORDINATOR: Pam Hadfield: no report.

SUNSHINE & SHADOWS/WELCOMING: Denise Riley reported that:

- a: We need a few volunteers to take new members around the guild meeting.
- b: Robin Free is still at home on hospice. Condolence cards, calls and texts are appreciated.

WORKSHOPS: Mary Arter reported that:

- a: Workshop raffle in September brought in \$45 and was won by Colleen Hirai.
- b: September workshop: Rami Kim's workshop cost \$800 and brought in \$525.
- c: October Workshop: Linda Ballard: 15 registered with room for 5 more.
- d: January Workshop: Heidi Stagno Machine Quilting. Taking sign ups in October.
- e: February Workshop: Sarah Goer Improv Blocks.
- f: March Workshop: Cindy Lohbeck Ice Dyed Mandalas. \$75 per kit.

REPORTS OF SPECIAL COMMITTEES:

RETREAT: Michelle Howe (absent): no report.

BUS TRIP: Deanna Garcia (absent) and Elizabeth Geer (absent): no report.

LET'S GET TO KNOW: no report.

MAGAZINE RECYCLING: Laura Miller (absent): no report.

PHOTOGRAPHY: Del Thomas: No report.

PHD COORDINATOR: Sheri Hill (absent): No report.

OLD BUSINESS: None.

NEW BUSINESS: None.

Action items: Vivien Hawker reviewed action items, attendance of 24 confirmed.

The next Board Meeting will be October 17 at 10:00 a.m. at Seaside Villas Clubhouse.

The meeting was adjourned at 11:23 a.m. by Mary Mulcahey, President.

Respectfully submitted,

Vivien Hawker, Secretary